



August 15 , 2011

POLICY

Subject: Operating Principles

Adopted by the Board of Directors: May 3, 1993;
revised May 1, 2000;
revised May 11, 2011

Approved at AGM August 15, 2011

Purpose

- 1) The purpose of this Statement of Operating Principles is to set out the policies governing the operations of the Canadian Snowsports Association (the CSA) and, through these, the operating relationship between the CSA and its member organizations.

Member Organization Autonomy

- 2) Fundamental to this Statement of Operating Principles is the fact that each member organization of the CSA is a fully independent and autonomous organization and is responsible for and accountable for its own operations. The CSA shall not involve itself in the affairs of any member organization except as set out in Section 6 thru 11 of the Operating Principles, including compliance with FIS requirements, or as otherwise specifically agreed between that member organization and the CSA.

Nature and Purpose of the CSA

- 3) The member organizations that constitute the federation of the CSA are the following:
- Alpine Canada Alpin
 - Canadian Freestyle Ski Association
 - Canadian Association for Disabled Skiing
 - Canadian Snowboard Federation
 - Canadian Speed Skiing Association
 - Cross Country Canada
 - Nordic Combined Ski Canada
 - Ski Jumping Canada
 - Telemark Ski Canada Télémak
 - Canadian Ski Coaches Federation
- 4) Each member organization is recognized as a national governing body focused on competitive snow sports in Canada.

CSA's members all share a vision for Canada to be a world leader in snow sports with a broad base of successful athletes, strong relationships domestically and internationally, and stable sustainable funding. Our members will work together to create synergy, promote snow sports, attract sponsorship, remove barriers, and ultimately increase the potential for growth and performance of competitive snow sports athletes.

CSA's mandate is to assist its member organizations in the pursuit of their disciplines' growth, performance and achievement of their strategic goals by providing the following services:

- a. Manage Canada's membership in non discipline specific FIS matters.
- b. Represent CSA members with those affiliations identified by the CSA Board.
- c. Serve as the collective voice for members and Canadian competitive snow sports.
- d. Deliver optional services that benefit the majority of membership.
- e. Provide advice, assistance and optional operational services to its members as requested and as is feasible and cost effective.

Meetings

- 5) The CSA shall annually schedule 4 meetings per year on a quarterly basis:
- a. One face to face meeting to occur annually in the 2nd Quarter with the focus on setting strategic priorities and updating the CSA annual business plan.

- b. Two meetings shall be regular Board meetings to receive operational updates, updated financial reports including budgets and any other business to be brought before the Board.
- c. The fourth Board meeting shall be the CSA AGM and may include a regular Board meeting on the same date.
- d. Regular Board meetings and the CSA AGM may be conducted via telecom, web or video conference.

Operations of the CSA

- 6) The CSA shall conduct its operations in accordance with a business and financial plan and budget to be approved on an annual basis by its Board of Directors
- 7) The CSA shall have, as a majority of its Board of Directors, those Directors who are representatives of its member organizations.
- 8) The CSA, at the request of one or more member organizations, may act on those organizations' behalf or may combine the efforts of those organizations into a collective activity. Any member organization which does not wish to participate in such a collective activity is under no obligation to do so. The decision of one or more member organizations to refrain from participating does not, in any way, prevent other member organizations from choosing to work in a collective manner.
- 9) The CSA shall, as agreed to by some or all of its member organizations, act as their common voice in making representations to external bodies with the exception of FIS. Any member organization may choose to not be included in such representation. In such circumstances the CSA shall not speak on behalf of that member organization, and shall indicate that its views are not necessarily those of that member organization.
- 10) The CSA shall represent all of its members within the Canadian Ski Council, Ski Area Member Associations and the Canadian Ski Hall of Fame and Museum. The CSA shall, as agreed to by some or all of its members, act as their common voice in making representations to other external bodies. Whereas any member organization may choose to not be included in such representation and in such circumstance the CSA shall not speak on behalf of that member, and shall clearly indicate to the external body who it is not speaking for.
- 11) The Managing Director and the Executive Committee of the CSA Board of Directors shall have executive powers to act as they determine to be in the best interests of the CSA, so long as the exercise of such powers are consistent with the CSA By-Laws and operating principles. All decisions of the Executive Committee shall be consistent with the priorities established in

the CSA annual business plan.

Fédération Internationale de Ski

- 12) The CSA and its member organizations recognize that the CSA is the Canadian holder of membership in the Fédération Internationale de Ski (FIS). The CSA and its member organizations further recognize the obligation of the CSA to account to the FIS for actions related to the FIS sanction which are carried out in the CSA's name, and the corresponding responsibility of the member organizations to ensure that actions are not carried out which may jeopardize participation in the affairs of FIS or in FIS sanctioned competitions. The CSA shall act as the common voice for all of its members with respect to voting at the FIS Congress.

Responsibilities of the Member Organizations

- 13) The member organizations agree to accept the following responsibilities with respect to their operations within the CSA:
- To operate in compliance with appropriate FIS Statutes, policies, rules, and regulations.
 - To have in place properly approved governing by-laws.
 - To operate in compliance with agreed upon CSA policies and regulations.
 - To utilize where applicable the CSA Insurance and Risk Management Manual.
 - To have documented standards for the operation of competitions and the preparation of competition and training sites, and to have an effective means for ensuring that these standards are applied and enforced.
 - To fully participate in the common activities of the CSA, and to play an active role in the management of the CSA's affairs.

Execution of Statement of Operating Principles

- 14) This Statement of Operating Principles has been brought into effect on this 11th day of May, 2011, through resolution by the Directors of the Canadian Snowsports Association and approved at the August 15th AGM.